



Department of Technology and Information



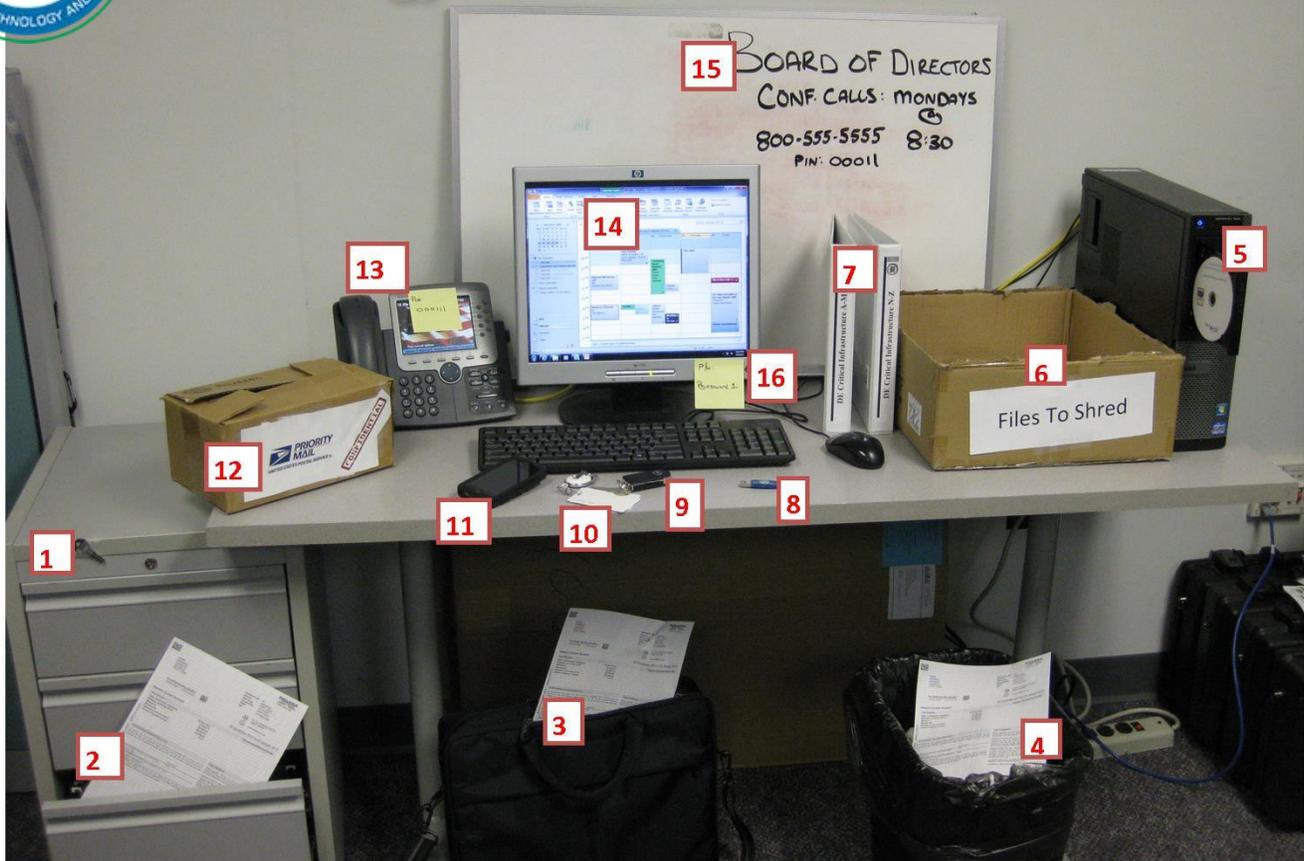
The Clean Desk Test: What's wrong with this picture?

A messy desk is a vulnerable desk. We have created a sample office desk with 16 egregious violations of a good clean desk policy. Can you spot them? Check the answer key to see how you did.

Clean Desk Answer Key



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Were you able to spot these risks?

1. Key taped to file cabinet;
2. File cabinet unlocked;
3. Open brief case;
4. Trash bin contains confidential papers;
5. CD left in computer;
6. Shred box contains confidential papers;
7. Binders with sensitive information;
8. Thumb drive left on desk;
9. Keys left on desk;
10. Access key card left on desk;
11. Smart phone left on desk;
12. Sensitive mail left on desk;
13. Sticky note with PIN code left on phone
14. Computer left unlocked and logged in;
15. Whiteboard with sensitive information;
16. Sticky note with password on monitor;

How well did you do?