



Department of Technology and Information



The Clean Desk Test: What's wrong with this picture?

A messy desk is a vulnerable desk. We have created a sample office desk with 16 egregious violations of a good clean desk policy. Can you spot them? Check the answer key to see how you did.

Clean Desk Answer Key



Were you able to spot these risks?

1. Key taped to file cabinet;
2. File cabinet unlocked;
3. Open brief case;
4. Trash bin contains confidential papers;
5. CD left in computer;
6. Shred box contains confidential papers;
7. Binders with sensitive information;
8. Thumb drive left on desk;
9. Keys left on desk;
10. Access key card left on desk;
11. Smart phone left on desk;
12. Sensitive mail left on desk;
13. Sticky note with PIN code left on phone
14. Computer left unlocked and logged in;
15. Whiteboard with sensitive information;
16. Sticky note with password on monitor;

How well did you do?